

Facility Rules and Guidelines

- 1) Please treat the staff with respect.
- 2) Using profanity is not allowed and you will be asked to leave.
- 3) Smoking/tobacco, alcohol, and drug use is not permitted on premise (indoor or outdoors).
- 4) Do not park in the front of the building designated for drop-off and pick-up of children attending the club during operating hours.
- 5) Parking on the curb is prohibited at all times.
- 6) Food and drink are permitted in the gym only with prior authorization.
- 7) The renter is responsible for all clean up of the area before leaving. This includes sweeping of the rooms, gym floor, and bleachers (For this reason you may want to confine users to one section of the bleachers).
- 8) Gum is not permitted anywhere in the building.
- 9) All participants/family/friends must stay in the designated rented area at all times (due to safety security reasons this rule must be followed).

Failure to abide by the above rules and guidelines could result in termination of your facility rental privileges and loss of deposit.

Rental agreements are not processed or reserved on the calendar until a deposit has been received. If paying by check make checks payable to BGCOCP.

Facility Contact Number: (423)286-9500

Areas rented:	# of hours	
Gym: \$35 per hour	_____	Security Deposit (This will be returned to the renter after the rental if all conditions of the rental agreement are met) 1-50 people: \$50 _____ 1-100+ people: \$100 _____ Check # _____ Cash _____ Received on: _____
Cafeteria/Kitchen: \$25 per hour	_____	
Playground: \$20 per hour	_____	
Primary Side: \$25 per hour	_____	
Youth Side: \$25 per hour	_____	
Teen Side: \$25 per hour	_____	
Board Room: \$20 per hour	_____	
Decorating: \$10 per hour	_____	
<small>(decorating can not interfere with operating hours or other rentals)</small>		
Mat Fee: \$30 flat fee	_____	
<small>(mats must be put down if food/drinks are present in gym, basketball goals will be unavailable on section of floor where mats are down)</small>		
Chair/Table Fee: \$30 flat fee	_____	
Total Amount Due: \$ _____		
		Cash _____ Check# _____ Credit/Debit _____

Today's date _____ Requested date of rental _____

Time: From _____ (am) (pm) Till _____ (am) (pm) Estimated # of people: _____

Event: _____ Person Responsible: _____

Address: _____

Phone: Day _____ Evening _____ Cell _____

I have read and agree to enforce all rules and guidelines while using the Boys & Girls club facility.

Signature: _____ Date: _____

Staff Member: _____ Deposit Returned: ___Yes ___No Date: _____